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**FY 2016-2017
Administration
Report**

Budget Message and details on budget and status report on
programs, projects, and assignments

*Prepared by:
Office of the City Manager
(June 2016)*

TABLE OF CONTENTS

City of Miami Organization	3
City of Miami Organizational Chart	4
Budget Message.....	5
Budget Highlights	10
Certification of Rainy Day Fund Balance for FY 16/17	20



City of Miami Organization

Mayor

Rudy Schultz

Council Members

Northeast Ward 1 – Brian Forrester

Northwest Ward 2 – Doug Weston

Southwest Ward 3 – Neal Johnson

Southeast Ward 4 – Vicki Lewis

Legal Department

City Attorney – David Anderson

Legal Service Coordinator/Purchasing Agent – Krista Duhon

Department Heads

City Engineer – Chuck Childs

Emergency Management – Glenda Longan

Fire – Ronnie Cline

Library – Marcia Johnson

Police – Thomas Anderson

Information Technology – Mike Richardson

Public Works – Joe Waldon

Public Utilities – Tyler Cline

CVB/Tourism – Amanda Davis

Human Resources/Cemetery – Kim Horn

Community/Economic Development – Kristi McClain

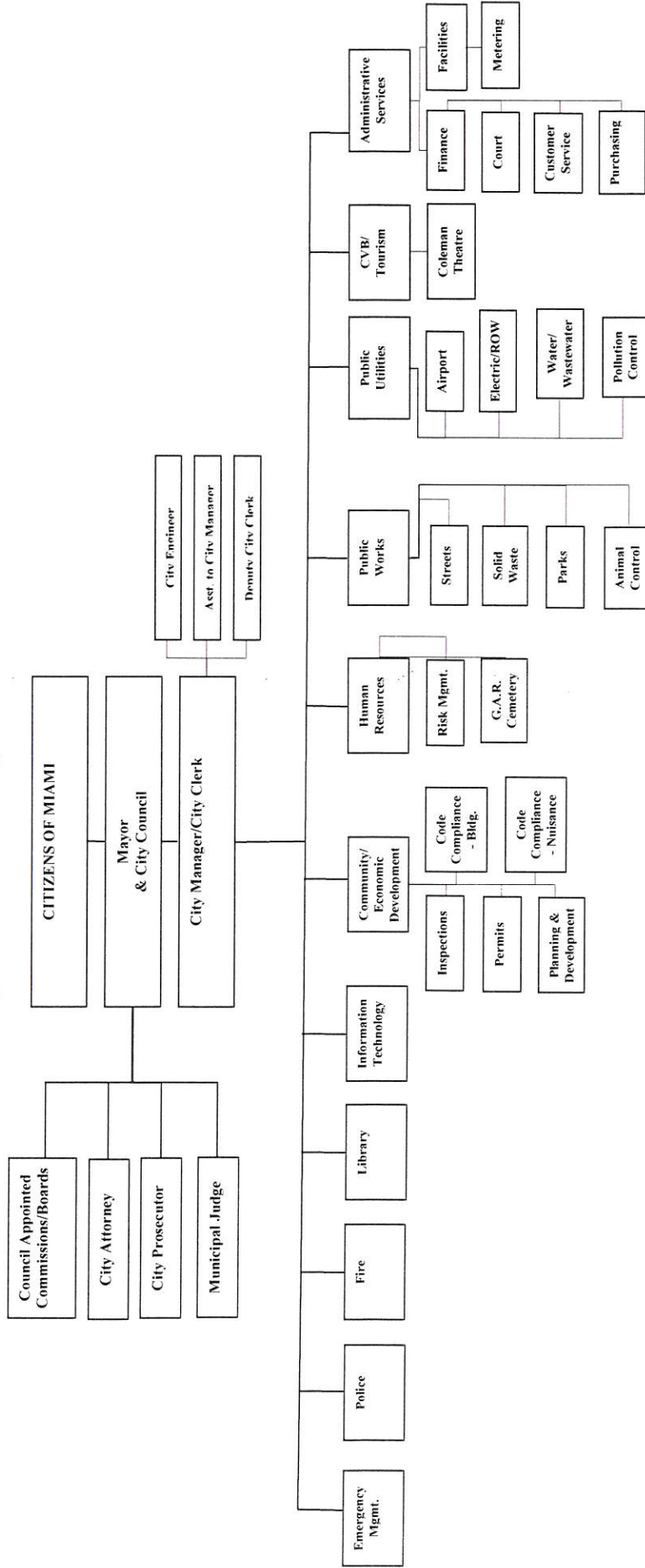
Administrative Services – Jill Fitzgibbon

Administration

City Manager/City Clerk – Dean Kruihof



City of Miami Organizational Chart





Mayor Rudy Schultz
Councilman Brian Forrester, Ward 1
Councilman Doug Weston, Ward 2
Councilman Neal Johnson, Ward 3
Councilman Vicki Lewis, Ward 4

Dean Kruithof, City Manager
David Anderson, City Attorney

City Of Miami, Oklahoma Budget Message FY 2016-2017

To the Mayor, City Council, and Citizens of Miami:

The 2016-2017 Fiscal Year Budget is being presented during very uncertain times in the State of Oklahoma. The state government itself is still dealing with a \$1.3 Billion budget deficit with no clear solutions in existence at this point. Because of this shortfall, state funded institutions like Northeastern Oklahoma A&M and the Miami Public Schools are facing operational cuts that could easily exceed \$3 Million. Other institutions like INTEGRIS Medical Center are struggling with reduced payments from Medicare and Medicaid as well as the general lack of insurance by many of their patients. Other state and federal agencies are also facing struggles which could affect long term projects such as the rebuilding of Steve Owens Boulevard and State Highway 125 to remove them from the floodway, statewide assistance for Brownfield sites at the former BF Goodrich Plant and the Eagle Picher Lab on BJ Tunnel Avenue, and intergovernmental assistance to our emergency services. One of the culprits for these statewide problems, lower energy prices, has also had a negative impact on the expected revenues for our electric utility. And finally, some budget solutions being discussed at the state level, such as a surcharge on wholesale electric sales or a new sales tax for education, could affect our revenues and operations.

Although it is easy to list all the fiscal problems at the federal, state, and local levels and become discouraged, it should also be noted that this is the first budget prepared after the adoption of the City's Comprehensive Plan. During the preparation of this plan, it was noted that Miami will never have all of the resources we would like, but with the plan in place, we can direct our resources toward a long range positive direction for our future. The spirit and intent of this budget is the first step in laying the foundation for that future.

In the Comprehensive Plan's introduction on page 8, four elements are listed related to goals and strategies. In putting the proposed budget together we continually sought a balance of fiscal responsibility, making the investments expected of our citizens that we can afford, maintaining, and in some cases, expanding services, and taking the first steps toward a return on investment for some city operations. At this point, it might be helpful to discuss budget initiatives under these four elements.

Element One: *The quality and character of the city's commercial and employment districts, industrial centers, and key corridors such as Steve Owens Boulevard and Main Street.*

This budget contains several support items related to this element, but there are some challenges involved. For example Steve Owens Boulevard improvements will be dependent upon state funding which has already been discussed with the directors of the Oklahoma Department of Transportation (ODOT) and the Oklahoma Turnpike Authority (OTA). This includes raising Steve Owens Boulevard above the floodplain and intersection improvements to Main Street and Highway 69A. The later project is in conjunction with the Inter Tribal Council and is under active study by OTA and ODOT. Inspection and code compliance along these routes are another goal for city staff.

Our utility improvement plan also calls for the extension of our water mains north to serve future development. The City will also be providing utility connections to the new spec building being financed and constructed by the Miami Area Economic Development Service (MAEDS). The budget also continues funding support for the entity created by the merger of MAEDS and the Miami Area Chamber of Commerce.

On Main Street, the City is cooperating with the Arts and Humanities Council to create a Cultural District Development, continued support of the Coleman Theatre with a goal of reducing the subsidy through additional revenues, preliminary work related to the improvement of the exterior of the Coleman, pavement improvements at Main and First Street, and eliminating the stop signs in the center of intersections in anticipation of the Main Street Phase III Grant, ability to work with downtown business owners to improve parking lot conditions in the same manner as the lot serving Security Bank, Osborn Drug, and First Baptist Church, and continued alley improvements downtown.

Finally, preliminary plans to raise Veterans Boulevard above the floodway are in the preliminary capital improvement plan.

Element Two: *The conservation and improvement of neighborhoods citywide, including the potential relocation of structures at high risk for repeat flooding.*

The Community and Economic Development Department will continue efforts in the area of code compliance, demolition of derelict structures, and incentives for redevelopment. Current projections are for the City to demolish 10-15 derelict houses in FY 16/17. Applications have been submitted for tax credits on three housing projects; Route 66 Landing, which includes approximately 18 infill houses and the remodel of the Robinson Building; RAGA housing project in the southwest part of town; and four (4) infill houses with Northeast Oklahoma Action Agency. Since code compliance has been dormant for the last few years, the strategy of slowly reintroducing our efforts and working with property owners appears to have started to pay dividends. Additional efforts, such as those already mentioned on Steve Owens Boulevard, will be the goal this fiscal year.

The continuation of a spring neighborhood cleanup is also planned as participation has increased in the second year after it was reintroduced in 2015.

With one of our fire stations in the floodplain, initial efforts to review the operations of the Fire Department are underway with the ultimate goal being discussed of creating one modern fire station to serve the community with a small equipment satellite station south of the Neosho River. At present, this year's budget is reducing one firefighter position. Following the retirement of the current Fire Chief, an additional reorganization may take place to reinstate a training officer position eliminated several years ago. Additional efforts to reduce unnecessary runs for medical reasons are

being reviewed and the Council will be asked to consider an ordinance charging non-MSUA customers' insurance for emergency services. So long as it does not put our staff at risk, put our ISO insurance rating at risk, and ensure emergency response, this budget envisions the eventual reduction of two full time fire positions.

In the Police Department, one of two vacant positions will be filled with a detective to increase law enforcement activities related to illegal drugs, the key element in much of our neighborhood deterioration over the past several years. It should be noted that, with a restructuring that took place after the hiring of the existing Police Chief, and the elimination of one vacant position, the Police Department will also see a reduction of two full time positions.

In emergency services, while the elimination of positions is not ideal, it allows room in the budget to purchase new patrol vehicles and a new fire rescue vehicle as well as other essential equipment for these important departments.

Finally, with the retirement of the Emergency Operations Director, those functions will be assumed by the Police Department, resulting in the elimination of one full time position.

Element Three: *The protection and management of sensitive natural and cultural resources.*

While not immediately evident under this element, the City's continued concern about the operation of the Pensacola Dam by GRDA and the resulting flooding is still a serious consideration. This budget continues to support experts in hydrology and federal regulations to remediate these issues and potentially direct resources toward the development of the Neosho River as envisioned by the Comprehensive Plan. Relicensing of the dam by the Federal Energy Regulatory Commission (FERC) starts this year and the budget provides resources for the City to be an active participant in this process. The use of the Tetra Tech study by the Federal Emergency Management Agency (FEMA) to reconsider the flood maps affecting Miami have already proven the worth of these efforts.

It has been previously mentioned the continued support of the Coleman Theatre and the downtown Cultural District Development are efforts to aid in the goals of this element. Another initiative is the assumption of the operational responsibility for the Will Rogers Travel Center from the State. While we intend for revenues and assistance from other interested parties like the Inter Tribal Council and Grand Lake Association to keep this from significantly affecting budget expenditures, the existence of this center greatly assists visitors in exploring Miami and the surrounding areas. Blending this operation with our Convention and Visitor's function is intended to enhance our tourism initiatives with minimal budget impact.

The creation of a Miami Sports Authority is also an initiative planned for this fiscal year. Funding for this initiative can come from the redirection, by ordinance, of a surcharge on utility customers already in place for pool improvements and the summer recreation program. The goal of the authority is to provide assistance and coordination of sports leagues using City facilities. It is NOT intended to take over these programs. The authority is envisioned to be able to develop other activities such as tournaments that can generate revenues to support these activities while bringing new visitors to the community. Care needs to be taken when developing the authority to ensure we can maintain the summer recreation program and plan for future park maintenance needs such

as a new liner for the municipal pool. This initiative will fall under our Convention and Visitor's function and will be budget neutral.

The decision of the NJCAA to hold a junior college bowl game in Miami in late 2017 will require some expenditures this fiscal year with the anticipation of revenues to assist next year's budget. It is also a next step to market Red Robertson Field for events not related to NEO or Miami Public Schools. Interest rates continue to be at record lows and this fiscal year appears to be the optimal time to refinance the debt for this stadium and the first phase of the street improvement program. The refinancing may also provide a window of opportunity to provide additional funding for road projects if approved by the voters.

Finally, the budget has developed a capital improvement program for water and sewer that will involve mid to long term debt to accomplish. Like most other cities in our country, our infrastructure has aged and requires reinvestment. Neglecting these obligations can have a negative effect on our environment or water quality provided to our customers. Much needs to be done but this budget accommodates those first steps.

Element Four: *Investments in the city's transportation network, community facilities, utilities, and other support systems.*

The preceding element related to capital improvements to water and sewer, mirrors the same needs and potential mid to long term debt planned for our electric utility, primarily at the City's operation center and the Nichols Substation as a start.

I am still not satisfied with the overall planning for our roads. Not because a significant number of our citizens are dissatisfied, but because we do not have a comprehensive plan for our roads which clearly demonstrates to our citizens: 1.) which roads have been improved; 2.) which roads have no need for significant improvement but moderate maintenance; 3.) which roads are still needing reconstruction or significant maintenance; and 4.) a time table to accomplish these tasks. A good road plan might help some citizens understand and support what has been done, and still needs to be accomplished. No talk about progress will help if you have a pot hole in front of your home. It is estimated over \$1.8M in road work will be completed in the current fiscal year and over \$2.5M will be available for road work in the proposed fiscal year.

When I returned to Miami I was very surprised there was discussion of demolishing the Civic Center and relocating city offices. During my tenure, we have determined there are no environmental hazards or structural deficiencies in the Civic Center. This building simply needs to be updated to meet today's services while providing safety and security for our employees. In this fiscal year, a significant amount of work has been done to repair the building's heating and air systems, half of the roofs, and some long overdue maintenance and care. The budget proposes short term borrowing to complete this project for far less than was originally discussed by using a design build contract. If approved, key elements would be a relocation of municipal court and council chambers to the main entrance, a secure customer service center at the main entrance, relocation of all offices to the first floor by the elimination of a number of interior non-loadbearing walls, and the relocation of the 911 dispatch center to the basement area already occupied by the EOC (freeing up needed space in the police department).

Added to the City office changes, we need to return the Civic Center to its original purpose of being a public meeting and event venue. Over time, this building has become more and more unwelcoming to this type of activity that brings our community closer together. The plan needs to include some modest upgrades to the gym, banquet room, and the conversion of the kitchen to a modern caterer's kitchen similar to that found at the Coleman Theatre.

Related to support systems, the proposed budget still has funding for outside agencies like the Miami Senior Center, Pelivan, and the Community Crisis Center.

Funds continue to be held to construct fiber optic service in our community to provide ultrahigh speed internet connections for our citizens, businesses, and industry.

Matching funds are also a part of this budget for a new splash pad. With state assistance underway to demolish and clean the site, we hope this can be located at an enlarged park where the existing Eagle Picher Labs sits.

And most importantly, our biggest support system is our employees. This budget contains funding for merit increases as determined by our new evaluation system and the continuation of our health insurance and benefit programs, programs, which includes the analytical services of our new insurance broker NFP, Maschino, Hudelson & Associates. These items are always under consideration for efficiencies as our budget will allow, but our goals will never be met if we do not take care of our people, and ask the same care in return for Miami.

In conclusion, I will restate this budget is just a start. When reviewing the Comprehensive Plan it is evident many more goals and objectives must be reached in the coming years. However; if we are successful in the goals and objectives of this budget, it will lead the way to continue the progress sought by our citizens.

To quote a new initiative about to be launched by our CVB, "Miami Matters".

Respectfully,



Dean Kruithof,
City Manager

Budget Highlights

On March 02, 2009, the Miami City Council passed Resolution 660 expressing their intent to comply with Oklahoma Statutes Municipal Budget Act Title 11 Sections 17-201 through 17-218. The City's FY 16/17 financial budget consists of the following funds:

Airport Fund	Miami Downtown Redevelopment Authority Fund
Capital Improvement Fund	Miami Industrial & Public Facilities Authority Fund
Cemetery Perpetual Principal Fund	Miami Special Utility Authority Fund
Cemetery Perpetual Interest Fund	Parks Dept. Project Fund
Coleman Project Fund	Police Grants Fund
Demolition Account Fund	Pool Improvement Fund
Drug Forfeiture Fund	Rainy Day Fund
Fishing License Fund	RFC 07-09 Grant Fund
General Fund	Stormwater Fund
General Obligation Bond Sinking Fund	Street & Alley Fund
Grant Fund	Street Program Fund
Insurance Fund	Summer Recreation Program Fun
Main Street Project Fund	Unemployment Comp Reimbursement Fund
Miami Community & Facilities Authority Fund	Utility Improvement Fund
Miami Development Authority (MDA) Housing Construction Fund	Worker's Comp Fund

The following are highlights of the proposed budget:

City, MSUA, Rainy Day & Capital Improvement Funds Appropriations FY 16/17

<u>Revenues</u>	<u>Proposed</u>
City Projected Revenue	\$14,728,072
MSUA Projected Revenue	\$29,350,000
City Projected Beginning Balance	\$1,321,541
MSUA Projected Beginning Balance	\$1,978,320
<u>Expenses</u>	
City Personnel, Materials, & Other Services	\$9,799,614
MSUA Personnel, Materials, & Other Services	\$18,820,791
MSUA Debt Service	\$850,000
City Transfers	\$6,250,000
MSUA Transfers	\$11,498,412
<u>Capital Improvement Expenses</u>	
City Capital Improvements	\$1,185,600
MSUA Capital Improvements	\$497,200
<u>Reserves</u>	
Rainy Day Fund (6/30/17 ending balance)	\$4,458,756
<u>Personnel Counts</u>	
Full Time Equivalents	183
Part Time	28
Seasonal	56

City, MSUA, Rainy Day & Capital Improvement Funds Appropriations FY 15/16

<u>Revenues</u>	<u>Current</u>	<u>Original</u>
City Projected Revenue	\$14,745,089	\$14,708,695
MSUA Projected Revenue	\$30,901,450	\$31,036,450
City Projected Beginning Balance	\$1,547,738	\$1,547,738
MSUA Projected Beginning Balance	\$1,413,617	\$1,413,617
<u>Expenses</u>		
City Personnel, Materials, & Other Services	\$10,148,322	\$10,106,433
MSUA Personnel, Materials, & Other Services	\$19,544,215	\$19,672,144
MSUA Debt Service	\$850,000	\$850,000
City Transfers	\$6,150,000	\$6,150,000
MSUA Transfers	\$11,665,371	\$11,665,371
<u>Capital Improvement Expenses</u>		
City Capital Improvement Projects	\$1,549,600	\$2,507,522
MSUA Capital Improvement Projects	\$340,243	\$358,700
<u>Reserves</u>		
Rainy Day Fund (6/30/16 ending balance)	\$6,290,144	\$6,290,144
<u>Personnel Counts</u>		
Full Time Equivalents	184	183
Part Time	32	32
Seasonal	56	56

- **General Fund (GF)**

- Transfers:

- The total of the 3.65% sales tax the City collects, projected at \$6,250,000, will be transferred into the Miami Special Utility Authority (MSUA) for debt service and debt coverage requirements, all but the voter approved .65% sales tax will be transferred back to the General Fund (\$5,136,986). The .65% sales tax will be transferred to the Street Program Fund.
- For FY 2016-2017, \$2,283,887 will be transferred to the General Fund from the MSUA for general operations. This type of transfer has trended down slightly for the second year in a row.

- Other Noteworthy Items:

- The proposed budget provides \$600 per employee per month for health insurance, which was the same in FY 15/16. In addition, a one-time transfer from the Rainy Day Fund has been recommended to budget for expected expenditures. During the FY 16/17 budget year staff and our broker will work together to bring City health costs down.
 - Retirement contributions are budgeted at 13.26% of enumeration, which is the same as FY 15/16 and more than recommended by the Oklahoma Municipal Retirement Fund. Therefore, our percent of retirement covered should increase.
 - The proposed GF budget provides for \$37,500 for salary increases through the merit pay program.
 - The street bonds are callable in 2016. It is anticipated that these bonds will be called and the remaining debt will be combined with the stadium bond anticipation notes and refunded by selling bonds for the remaining combined debt.
- Contracted work with outside organizations is budgeted at \$122,500 plus \$28,000 in utility credit. (Community Crisis Center \$10k in utility credit; Miami Area Chamber of Commerce/Miami Area Economic Development Services \$50k when merged; Miami Senior Center \$12k utility credit, \$12k cash for operations, \$12k cash in lieu of DOC's Services' rent; Ottawa Graduated Sanction \$2,500 cash for operations; Pelivan-Grand Gateway \$46k cash for operations; The Harbor \$6k utility credit (Note: The Harbor has not requested the credit)).
 - Property insurance rates are projected to rise approximately 10% to \$494,000 in the proposed budget.

- **Miami Special Utility Authority (MSUA)**

- Transfers:

- \$2,283,887 will be transferred out of the MSUA Fund to balance the General Fund for general operations.
- The total of the 3.65% sales tax the City collects, projected at \$6,250,000, will be transferred into the Miami Special Utility Authority (MSUA) for debt service and debt coverage requirements, all but the voter approved .65%

sales tax will be transferred back to the General Fund (\$5,136,986). The .65% sales tax will be transferred to the Street Program Fund.

- \$500,000 to the Street & Alley Fund.
- \$220,000 to the Utility Improvement Fund.
- \$1,300,000 to the Capital Improvement Fund.
- \$120,000 Miami Downtown Redevelopment Authority for Coleman Theatre general operations.
- \$50,000 to the Demolition Fund
- \$288,525 to the Grant Fund for the anticipated splash pad grant and the traffic signal replacement grant for two (2) intersections on Steve Owens Blvd.
- \$319,390 to the Insurance Fund to fully fund our insurance plans, to include health, life, dental, vision. The dental and vision insurances are employee-elected and funded.
- \$166,610 to the Rainy Day Fund as the first fiscal year repayment of a \$2M seven (7) year loan for the civic center remodel (FY 16/17 – FY 22/23). The remaining six payments will be \$305,565.
- **Note: All transfers will be carried out on an as-needed basis.**

○ Other Noteworthy Items:

- \$11,000,000 for the projected GRDA expense
- \$850,000 to the Oklahoma Water Resource Board (OWRB) as a loan for the pretreatment plant
- The proposed MSUA budget provides for \$37,500 for salary increases through the merit pay program.

○ The electric, water, sewer, and solid waste rates are scheduled for a rate study this fiscal year.

● **Ottawa County One-Tenth Sales Tax for Fire Department**

- Conservatively, approximately \$2,000 is deposited each month.
- A policy on how the funds are budgeted and expensed was approved by the council 05/17/16.

Equipment	\$10,000	Bunker gear for firefighters
Equipment	\$10,000	2 - Self-contained breathing apparatus (SCBA) w/ bottles
Miscellaneous	\$4,000	Misc firefighting expenses
Total Requested for FY 16/17	\$24,000	Any additional monies deposited will be processed per the policy.

● **Capital Improvements**

Dept	Approved	Recommended
Cemetery	\$13,000	62" mower rear discharge , their current mower has its 5-yr expectancy is is needing significant repairs
Econ Dev	\$1,000,000	Fiber Service \$500k; Railroad \$500k
Fire	\$37,200	\$150k rescue trk (was approved in FY 15/16)
Parks	\$36,500	\$28k new field groomer and \$8.5k zero turn mower for sports

Police Dept	\$63,900	\$110,911 (\$33.9k lease)for 3 SUVs; \$30k rifles for new cars, cages, stop six & vinyl wrapping and 3 car radios and printers for new SUVs - 3 leases for units will end 12/16
Public Works - Animal Shelter		Totally expense encumbered in FY 15/16, any remaining funds will be carried over to complete the project
Dept. YTBD	\$35,000	Many depts. requested vehicles. The \$35k was parked here until depts. recommend how it will be spent to purchase 1-2 new vehicle(s)
IT	\$86,000	\$86k new phone system (Civic center, OPC, PW, Util) – 00' phone system is outdated and parts cannot be purchased
Solid Waste	\$198,200	\$80k replace 1/2 of transfer station floor – 1 st half budgeted FY 15/16 ; \$37.5k front wall repair – safety issue; \$80.7k/yr 5-yr lease/purch front loader – will allow 2 FTEs from this dept. to be transferred to other areas where staff is needed
New Utility Bond Payment for Various Elec, Water Production and Distribution, and Wastewater Collection Improvements – (Any projects that cannot be funded with this bond will be added to the rate study)	\$170,000	Proposing to sell bonds. The 1st payment is recommended at \$170k and the remaining 6 yrs will be \$270k and will fund various elec, water, wastewater capital improvements. Funds will not be used to purchase equipment. Bond approval will occur at a later date. Projects could include: \$105k OPC Sub #1 repair; \$125k OPC Sub #1 repair; \$655k Nichols Sub #2 transformer reblid; \$100k Nichols Sub repair; \$65k auto transfer switch; \$75k Main St Alley; \$180k Replace cable in parts Birnamwood; \$100k pol replacement thru-out city; \$348k replace 12" main on 125 bridge that is going to be rehab'd; \$65k replace 2800' of 4" & 6" w/ 8" Polly and new Fire Hydrants from Washington to McKinley on Elm; \$36k replace 1500' of 2" main w/ 8" poly Elm to Rockdale on South Grant Prkway; \$80k replace 3200' of 2" water main w/ 6", new fire hydrant & meters in Park Heights; \$69k replace G St NW from Central to 4th; \$175k 12" water main from Buffalo Run to 8 Tribes Trail; Replace 14" valves and lines inside the water plant; \$175,500 contracted flow monitoring and smoke testing 10,000' of sewer mains; \$295k slip line 5000' of 6" and 8" sewer to reduce I&I Wea to 4th Ave NW. Between Peoria and York NW, Rockdale to McKinley NE and BJ Tunnel to Elm NE
Pollution Control	\$43,000	\$20k Davit Arm and mast for confined space entry; \$23k SBR expansion joint & seal repair – both are safety issues

- **Reserves**

- **Rainy Day Fund**

Budgeted to have an ending balance of \$4,458,756. This includes a \$2M expenditure for a civic center rehabilitation project and an MSUA transfer of \$166,610 as the 1st year repayment with the remaining 6 years of payments at \$305,565.

Per City of Miami Ordinance 1612, "The city manager's annual budget proposal shall identify all proposed Full Time Equivalent (F.T.E.) employment positions as well as the proposed entry, mid-point and max pay range for each position." (See table below.

TITLE	ENTRY LEVEL	MID-LEVEL	MAX LEVEL
ACCOUNTING CLERK	\$29,285.00	\$35,142.00	\$40,999.00
ADM ASSIST TO ENGINEERING	\$29,285.00	\$35,142.00	\$40,999.00
ADMIN ASSIST PUBLIC WORKS	\$29,285.00	\$35,142.00	\$40,999.00
ADMIN ASST PUBLIC WORKS/AIRPORT	\$21,286.00	\$25,543.00	\$29,800.00
ADMIN ASST TO POLICE CHIEF	\$29,285.00	\$35,142.00	\$40,999.00
ADMINISTRATIVE LIBRARIAN	\$31,949.00	\$38,339.00	\$44,728.00
ADULT SERVICES LIBRARIAN	\$31,949.00	\$38,339.00	\$44,728.00
ANIMAL CONTROL MANAGER	\$35,285.00	\$42,342.00	\$49,398.00
ANIMAL CONTROL OFFICER	\$26,621.00	\$31,946.00	\$37,270.00
APPRENTICE LINEMAN IV	\$45,988.00	\$54,104.00	\$62,220.00
ASSIST TO CITY MANAGER	\$29,285.00	\$35,142.00	\$40,999.00
BLDG MAINT/METER SERVICE WORKER	\$26,621.00	\$31,946.00	\$37,270.00
BLDING MAINTENANCE WORKER/CUSTODIAN	\$21,286.00	\$25,543.00	\$35,285.00
BLDING MAINTENANCE WORKER/CUSTODIAN	\$21,286.00	\$25,543.00	\$35,285.00
BUILDING AND FACILITY SUPERVISOR	\$35,285.00	\$42,342.00	\$49,398.00
CAPTAIN	\$39,844.39	\$41,672.11	\$43,499.83
CAPTAIN	\$39,844.39	\$41,672.11	\$43,499.83
CEMETERY FOREMAN	\$42,620.00	\$51,144.00	\$59,668.00
CEMETERY MAINTENANCE I	\$21,286.00	\$25,543.00	\$35,285.00
CEMETERY MAINTENANCE II/AIRPORT TECH	\$21,286.00	\$25,543.00	\$35,285.00
CEMETERY OFFICE MANAGER	\$29,285.00	\$35,142.00	\$40,999.00
CHILDREN'S LIBRARIAN	\$31,949.00	\$38,339.00	\$44,728.00
CITY ATTORNEY	\$94,500.00	\$105,000.00	\$115,500.00
CITY MANAGER	\$120,000.00		
CITY PROSECUTOR	\$47,948.00	\$57,537.00	\$67,127.00
CODE COMPLIANCE TECHNICIAN	\$29,285.00	\$35,142.00	\$40,999.00
CODE COMPLIANCE TECHNICIAN II	\$31,949.00	\$38,339.00	\$44,728.00
CODE COMPLIANCE TECHNICIAN II	\$31,949.00	\$38,339.00	\$44,728.00
COMMUNITY DEV/CODE COMP MGR	\$51,283.00	\$61,540.00	\$71,797.00
COURT ADMINISTRATOR	\$31,949.00	\$38,339.00	\$44,728.00
CUSTOMER SERV REP	\$21,286.00	\$25,543.00	\$35,285.00
CUSTOMER SERV REP	\$21,286.00	\$25,543.00	\$29,800.00
CUSTOMER SERV REP(OPEN)	\$21,286.00	\$25,543.00	\$29,800.00
CUSTOMER SERVICE MANAGER	\$35,285.00	\$42,342.00	\$49,398.00
CUSTOMER SERVICE SUPERVISOR	\$29,285.00	\$35,142.00	\$40,999.00
CVB TOURISM SALES COORDINATOR	\$29,285.00	\$35,142.00	\$40,999.00
DEPUTY CITY CLERK	\$42,620.00	\$51,144.00	\$59,668.00
POLICE DETECTIVE	\$36,704.78	\$41,071.71	\$45,438.64
DIR ADMN SERVICES	\$60,751.00	\$75,939.00	\$91,127.00
DIR COMMUNITY DEV/CITY ENG	\$60,751.00	\$75,939.00	\$91,127.00
DIR OF CVB & TOURISM	\$51,283.00	\$61,540.00	\$71,797.00

DIR ECON DEVELOPMENT & STRATEGY PLANNING	\$60,751.00	\$75,939.00	\$91,127.00
DIR EM MGMT/CODE ENFC	\$56,912.00	\$71,139.00	\$85,367.00
DIR OF HUMAN RESOURCES/CEMETERY DIR	\$60,751.00	\$75,939.00	\$91,127.00
DIR OF INFO TECH	\$60,751.00	\$75,939.00	\$91,127.00
DIR OF LIBRARY	\$56,912.00	\$71,139.00	\$85,367.00
DIR OF PUBLIC UTILITIES	\$60,751.00	\$75,939.00	\$91,127.00
DIR OF PUBLIC WORKS	\$60,751.00	\$75,939.00	\$91,127.00
DISPATCH SUPERVISOR	\$35,285.00	\$42,342.00	\$49,398.00
DRIVER	\$35,346.49	\$37,130.51	\$38,914.52
DRIVER	\$35,346.49	\$37,130.51	\$38,914.52
DRIVER	\$35,346.49	\$37,130.51	\$38,914.52
DRIVER	\$35,346.49	\$37,130.51	\$38,914.52
DRIVER	\$35,346.49	\$37,130.51	\$38,914.52
DRIVER	\$35,346.49	\$37,130.51	\$38,914.52
DRIVER/COLL/BACKUP ROLLOFF DRIVER	\$29,285.00	\$35,142.00	\$40,999.00
FACILITIES/METERING MANAGER	\$42,620.00	\$51,144.00	\$59,668.00
FIRE CHIEF	\$60,751.00	\$75,939.00	\$91,127.00
FIREFIGHTER	\$33,618.29	\$35,446.02	\$37,273.75
FIREFIGHTER	\$33,618.29	\$35,446.02	\$37,273.75
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FIREFIGHTER	\$33,618.29	\$35,446.02	\$37,273.75
HR ASSISTANT/PAYROLL CLERK	\$29,285.00	\$35,142.00	\$40,999.00
HR GENERALIST	\$31,949.00	\$38,339.00	\$44,728.00
HUMAN RESOURCES MANAGER	\$47,948.00	\$57,537.00	\$67,127.00
INTERIM DEPUTY FIRE CHIEF	\$60,751.00	\$75,939.00	\$91,127.00
JOURNEYMAN/LINEMAN	\$56,128.47	\$66,033.49	\$75,938.51
JOURNEYMAN/LINEMAN	\$56,128.47	\$66,033.49	\$75,938.51
JOURNEYMAN/LINEMAN	\$56,128.47	\$66,033.49	\$75,938.51
LEGAL SVCS COORD/PURCHASING AGENT	\$39,284.00	\$47,141.00	\$54,998.00
LIBRARY ASST/CUSTODIAN	\$21,286.00	\$25,543.00	\$35,285.00
LIEUTENANT	\$36,728.24	\$40,114.04	\$43,499.83
LIEUTENANT	\$36,728.24	\$40,114.04	\$43,499.83
LIEUTENANT	\$36,728.24	\$40,114.04	\$43,499.83
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LIEUTENANT	\$36,728.24	\$40,114.04	\$43,499.83
LIEUTENANT	\$36,728.24	\$40,114.04	\$43,499.83
LINECREW LEAD/JOURNEYMAN LINEMAN	\$62,850.00	\$73,942.00	\$85,033.00
MANAGING DIR OF COLEMAN THEATRE	\$42,620.00	\$51,144.00	\$59,668.00

POLICE OFFICER	\$31,980.00	\$36,826.97	\$41,673.94
POLICE OFFICER/SRO	\$31,980.00	\$36,826.97	\$41,673.94
POLICE OFFICER/SRO	\$31,980.00	\$36,826.97	\$41,673.94
POLICE SERGEANT	\$41,081.53	\$45,144.46	\$49,207.38
POLICE SERGEANT	\$41,081.53	\$45,144.46	\$49,207.38
POLICE SERGEANT	\$41,081.53	\$45,144.46	\$49,207.38
POLLUTION CONTRAOL ASSIST MGR	\$35,285.00	\$42,342.00	\$49,398.00
POLLUTION CONTROL MANAGER	\$51,283.00	\$61,540.00	\$71,797.00
POLLUTION CONTROL TECH I	\$26,621.00	\$31,946.00	\$37,270.00
POLLUTION CONTROL TECH III	\$31,949.00	\$38,339.00	\$44,728.00
POLLUTION CONTROL TECH III	\$31,949.00	\$38,339.00	\$44,728.00
POLLUTION CONTROL TECH III	\$31,949.00	\$38,339.00	\$44,728.00
PURCHASING AGENT	\$35,285.00	\$42,342.00	\$49,398.00
PURCHASING ASSIST	\$29,285.00	\$35,142.00	\$40,999.00
RISK MANAGEMENT SPECIALIST	\$42,620.00	\$51,144.00	\$59,668.00
ROW APPRENTICE II	\$29,285.00	\$35,142.00	\$40,999.00
ROW GROUNDSMAN	\$21,286.00	\$25,543.00	\$29,800.00
ROW JOURNEYMAN	\$31,949.00	\$38,339.00	\$44,728.00
SCADA TECHNICIAN	\$31,949.00	\$38,339.00	\$44,728.00
SOLID WASTE LOADER OPERATOR	\$26,621.00	\$31,946.00	\$37,270.00
SOLID WASTE MANAGER	\$42,620.00	\$51,144.00	\$59,668.00
SOLID WASTE ROLL OFF DRIVER	\$31,949.00	\$38,339.00	\$44,728.00
SPORTS & EVENTS COORDINATOR	\$26,621.00	\$31,946.00	\$37,270.00
STREET EQUIPMENT OPERATOR I	\$26,621.00	\$31,946.00	\$37,270.00
STREET EQUIPMENT OPERATOR I	\$26,621.00	\$31,946.00	\$37,270.00
STREET EQUIPMENT OPERATOR II	\$29,285.00	\$35,142.00	\$40,999.00
STREET EQUIPMENT OPERATOR II	\$29,285.00	\$35,142.00	\$40,999.00
STREET LEAD	\$31,949.00	\$38,339.00	\$44,728.00
STREET MANAGER	\$45,284.00	\$54,341.00	\$63,397.00
SUA OFFICE MGR/AIRPORT CSR	\$29,285.00	\$35,142.00	\$40,999.00
SW COLLECTOR	\$21,286.00	\$25,543.00	\$29,800.00
SW DRIVER/COLLECTOR I	\$26,621.00	\$31,946.00	\$37,270.00
SW DRIVER/COLLECTOR I	\$26,621.00	\$31,946.00	\$37,270.00
SW DRIVER/COLLECTOR I	\$26,621.00	\$31,946.00	\$37,270.00
SW DRIVER/COLLECTOR I	\$26,621.00	\$31,946.00	\$37,270.00
SW DRIVER/COLLECTOR II	\$31,949.00	\$38,339.00	\$44,728.00
TECH COM DEV/CODE ENF OFC	\$26,621.00	\$31,946.00	\$37,270.00
TECHNICAL SERVICES LIBRARIAN	\$31,949.00	\$38,339.00	\$44,728.00
TECHNOLOGY MANGER	\$31,949.00	\$38,339.00	\$44,728.00
W/WW COLLECTION LEAD EQUIP OP	\$35,285.00	\$42,342.00	\$49,398.00
W/WW COLLECTION MANAGER	\$45,284.00	\$54,341.00	\$63,397.00
W/WW LEAD EQUIP OP	\$35,285.00	\$42,342.00	\$49,398.00
WATER CREWMAN I	\$26,621.00	\$31,946.00	\$37,270.00
WATER CREWMAN I	\$26,621.00	\$31,946.00	\$37,270.00
WATER CREWMAN I	\$26,621.00	\$31,946.00	\$37,270.00
WATER CREWMAN I	\$26,621.00	\$31,946.00	\$37,270.00

WATER OPERATIONS LEAD OPERATOR	\$29,285.00	\$35,142.00	\$40,999.00
WATER OPERATOR	\$26,621.00	\$31,946.00	\$37,270.00
WATER OPERATOR	\$26,621.00	\$31,946.00	\$37,270.00
WATER OPERATOR	\$26,621.00	\$31,946.00	\$37,270.00
WATER OPERATOR	\$26,621.00	\$31,946.00	\$37,270.00
WATER RESOURCE TECHNICIAN	\$26,621.00	\$31,946.00	\$37,270.00



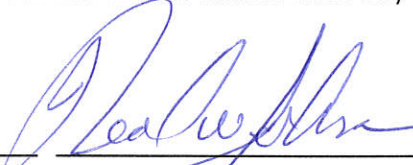
Certification of Rainy Day Fund Balance for FY 16/17


By approval of Miami City Council on June 07, 2016, the Rainy Day Fund 06/30/17 ending balance will be accounted for per Ordinance 1608 as follows:

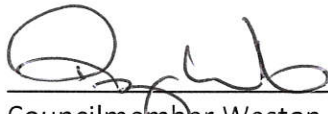
1. Emergency Stabilization Management \$1,578,756
2. Emergency \$1,000,000.00
3. Repair and Replacement \$2,000,000.00

These funds shall only be utilized in accordance with City of Miami Ordinance 1608.



Councilmember Lewis


Councilmember Johnson


Councilmember Forrester


Councilmember Weston


Mayor Schultz

ATTEST: 
Alicia Hogan, Deputy City Clerk





BUDGET ADOPTION RESOLUTION - FUND-BASED BUDGET

**CITY OF MIAMI, OKLAHOMA
RESOLUTION NO. 840**

A RESOLUTION APPROVING THE CITY OF MIAMI, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2016-2017 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY

WHEREAS, On March 02, 2009, the City of Miami passed Resolution #660 adopting the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-218; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2017 (FY 2016-2017) consistent with the Act; and

WHEREAS, The Act in Section 17-215 provides for the Chief Executive Officer of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, Section 27-2 of the City of Miami Code of Ordinances requires the City Manager's annual budget proposal shall identify all proposed Full Time Equivalent (FTE) employment positions as well as the proposed entry, mid-point and max pay range for each position; and

WHEREAS, The budget has been formally presented to the Miami City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Miami City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MIAMI, OKLAHOMA:

SECTION 1. The City Council of the City of Miami does hereby adopt the FY 2016-2017 Budget on the 07 day of June, 2016 with total resources available in the amount of \$68,686,205 and total fund/departmental appropriations in the amount of \$68,686,205, including reserves for restricted fund purposes and emergencies and shortfalls. Legal appropriations (spending/encumbering limits) are hereby established as follows: (See Budget Summary Attachment A)

SECTION 2. The City Council, pursuant to the Act, does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2016-2017, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

Passed this 07 day of June 2016.



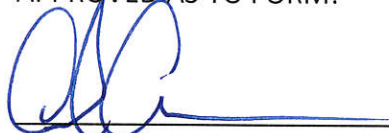
Rudy Schultz, Mayor

ATTEST:



Alicia Hogan, Deputy City Clerk

APPROVED AS TO FORM:



David Anderson, City Attorney

[SEAL]



THE CITY OF MIAMI, OKLAHOMA
BUDGET SUMMARY
FISCAL YEAR 2016-2017

ATTACHMENT A

	001 - CITY GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL PROJECT FUND	427 - DEBT SERVICE FUND	519 - AIRPORT FUND	COMBINED TOTALS	INTERNAL SERVICE FUND	510 - SPECIAL UTILITY AUTHORITY FUND	781 - MPPFA FUND	782 - MCFA FUND	783 - MDRA FUND	
ESTIMATED RESOURCES												
REVENUES:												
Taxes	6,753,800	-	350,375	18,000	-	7,122,175	-	-	-	-	-	-
Intergovernmental	93,699	130,000	-	-	-	223,699	-	-	-	-	-	-
Charges for Services	162,200	152,500	10,000	-	242,338	567,038	-	22,364,500	5,055	-	-	62,975
Licenses, Permits, Fees	51,100	-	-	-	-	51,100	-	-	-	-	-	4,000
Fines and Forfeitures	213,900	-	-	-	-	213,900	-	-	-	-	-	-
Investment Income	12,500	-	-	-	-	12,500	-	-	150	-	-	-
Miscellaneous	20,000	-	-	-	-	20,000	244,500	735,500	31,610	129,300	-	96,500
Subtotal - Revenues	7,307,199	282,500	360,375	18,000	242,338	8,210,412	244,500	23,100,000	36,815	129,300	-	163,475
OTHER RESOURCES:												
Transfers In From Other Funds	7,420,873	1,060,835	2,695,314	-	-	11,177,022	2,165,819	6,250,000	-	-	-	120,000
Prior Year Reserves - Carryover	1,321,541	9,957,155	1,412,770	87,988	45,626	12,825,080	1,753,302	1,978,320	224,554	248,933	-	58,673
TOTAL ESTIMATED RESOURCES	16,049,613	11,300,490	4,468,459	105,988	287,964	32,212,514	4,163,621	31,328,320	261,369	378,233	-	342,148
ESTIMATED USES												
EXPENDITURES BY DEPARTMENT:												
Administration/General Government and Purchased Power (DP)	1,267,081	91,716	126,830	900	-	1,486,527	507,500	12,071,219	100,000	143,023	-	342,063
Customer Service	-	-	-	-	-	-	-	288,235	-	-	-	-
Metering	-	-	86,000	-	-	86,000	-	539,456	-	-	-	-
Information Technology	148,835	-	-	-	-	148,835	-	-	-	-	-	-
Legal	174,814	-	-	-	-	174,814	-	-	-	-	-	-
Municipal Court	2,561,706	3,033	63,900	-	-	2,628,639	-	-	-	-	-	-
Police/Police Communications	1,883,842	-	37,200	-	-	1,921,042	-	-	-	-	-	-
Fire	74,253	144,500	-	-	-	218,753	-	-	-	-	-	-
Emergency Management	101,547	-	-	-	-	101,547	-	-	-	-	-	-
Code Compliance	356,797	-	-	-	-	356,797	-	-	-	-	-	-
HR/Risk Management	748,831	2,375,767	511,583	-	-	3,636,181	-	-	-	-	-	-
Streets	-	-	198,200	-	-	198,200	-	1,325,140	-	-	-	-
Solid Waste	297,781	-	13,000	-	-	310,781	-	-	-	-	-	-
Cemetery	312,878	2,000,000	-	-	-	2,312,878	-	-	-	-	-	-
Facilities	829,497	292,382	156,500	-	-	1,278,379	-	-	-	-	-	-
Parks/Swimming Pool	140,323	-	-	-	-	140,323	-	-	-	-	-	-
Animal Control	504,557	11,965	-	-	-	516,522	-	-	-	-	-	-
Library	396,872	-	-	-	-	396,872	-	-	-	-	-	-
M/CVB/Coleman Theatre	-	-	610,016	-	-	610,016	-	1,361,360	-	-	-	-
Water Production/Water Distribution/Wastewater Collection	-	90,000	90,500	-	-	180,500	-	2,128,115	-	-	-	-
Electric/Right-of-Way	-	-	1,000,000	-	-	1,000,000	-	319,696	-	-	-	-
Community Development	-	-	-	-	275,406	275,406	-	-	-	-	-	-
Airport	-	200,931	43,000	-	-	243,931	-	499,216	-	-	-	-
Wastewater Treatment/Stormwater	-	-	1,333,014	-	-	1,333,014	2,270,157	850,000	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-
Claims and benefits	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFERS:												
Transfers to other funds	6,250,000	-	-	-	-	6,250,000	-	11,498,412	-	-	-	-
TOTAL ESTIMATED EXPENDITURES	16,049,613	5,210,294	4,268,743	900	275,406	25,564,087	2,777,657	31,169,203	100,000	143,023	-	342,063
OTHER USES:												
Reserve for Employee Compensation Obligations	-	-	-	-	-	-	-	-	-	-	-	-
Reserve for Restricted Fund Purposes	-	6,090,196	198,716	105,088	-	6,394,000	1,385,964	-	-	-	-	-
Reserve for Emergencies and Shortfalls	-	-	-	-	12,558	12,558	-	159,117	161,369	235,210	-	85
TOTAL OTHER USES	-	6,090,196	198,716	105,088	12,558	6,406,558	1,385,964	159,117	161,369	235,210	-	85
TOTAL ESTIMATED USES	16,049,613	11,300,490	4,468,459	105,988	287,964	31,970,645	4,163,621	31,328,320	261,369	378,233	-	342,148

NOTICE OF PROPOSED BUDGET PUBLIC HEARING

A public hearing on the FY 2016-2017 City of Miami Budget will be held at 5:30 pm on June 07, 2016 or immediately following the completion of the meeting of the Miami Special Utility Authority at the Miami City Hall for the purposes of discussing and developing the City budget for the fiscal year beginning July 1, 2016. The public hearing is open to the public and citizens comments on the proposed budget will be welcome. A copy of the proposed budget is available in the Office of the City Manager.